

BLACK & WHITE COPIERS & OFFSET PRINTING

PRODUCT/SERVICE	Size	COST	UNIT
HIGH SPEED COPIERS			
8 1/2 x 11 Bond		\$0.025	Each
8 1/2 x 14 Bond		\$0.030	Each
11 x 17 Bond		\$0.050	Each
Stock other than 20# Bond will be charged separately at current market price			
On-line stapling (100 sht maximum)		NO CHARGE	
Tape Binding on DocuTech on line (125 sht max.)		\$0.400	Each
TABS (Tabs only - copying charged separately)			
Set of 5 1/5 cut Tabs - White		\$0.320	Set of 5
Set of 5 1/5 cut colored Mylar		\$0.700	Set of 5
Allow 2-3 week delivery on non-stocked tabs			
Non Stocked - 1/6 cut tabs - White (Non-inventory)		\$0.530	Set of 6
Non Stocked - 1/3 cut tabs - White (Non-inventory)		\$0.350	Set of 3
Non Stocked - 1/8 cut tabs - White (Non-inventory)		\$0.800	Set of 8
Scan & save as PDF using Docutech - (If Less than 117 pages \$3.50 minimum applies)		\$0.030	Each
DocuTech Electronic Document Services			
File manipulation		\$1.230	Per Min
Merging mulitple files into one		\$1.230	Per Min
On-line addressing (Minimum for set up \$5.00)		\$5.000	Each
On-line addressing		\$0.010	Each
B/W Transparencies on Copiers			
Overhead Only		\$0.325	Each
Frame Only		\$0.160	Each
Frame & Mounting		\$1.075	Each
Special Requests & Services		\$1.230	Per Min
Charged by the minute			

BLACK & WHITE COPIERS & OFFSET PRINTING

PRODUCT/SERVICE	Size	COST	UNIT
OFFSET PRINTING			
For all jobs requiring metal plates, colored ink, and some special stocks including carbonless paper			
MASTER PREPARATION			
Negative Layout			
13 x 18		\$2.318	Each
15 x 18		\$2.340	Each
Actual time required on multiple color layouts will be charged at \$1.23/min.			
PLATES Metal Plate/Single Burn**			
13 X 18		\$5.190	Each
15 x 18		\$6.300	Each
Direct Masters (AM Paper plates)		\$1.468	Each
COLORED INK CHARGES			
Machine wash up per add'l color ink		\$26.700	Each
**Non-stocked colors will be charged 30 min. mixing time.			
Printing Only on lighter stock			
(i.e. 20#, 50#, 60#, 70#, Mylar, etc)			
Price includes 20# bond - alternate stock will be	8 1/2 x 11	\$0.027	Each
charged separately at current market price	8 1/2 x 14	\$0.033	Each
Each press run will be charged printing price	11 x 17 or	\$0.054	Each
	12 x 18		
Printing Only on heavy stock			
(ie 65#, 67#, 100#, 110#, Rite in Rain, 3-Stripe, etc)			
Paper will be charged at current market price	8 1/2 x 11	\$0.032	Each
Each press run will be charged printing price	8 1/4 x 14	\$0.045	Each
	11 x 17	\$0.045	Each
Printing Only on carbonless paper stock			
(100 Shts = 50 sets 2 Part; 33 sets 3 Part;	8 1/2 x 11	\$0.016	Each
25 sets 4 Part; 20 sets 5 Part)			
Paper will be charged at current market price			

BLACK & WHITE COPIERS & OFFSET PRINTING

PRODUCT/SERVICE	Size	COST	UNIT
Printing on Envelopes			
1/2 hour set-up charge		\$36.800	Each
printing per each for envelopes*		\$0.053	Each
* Does not include price of envelope stock			
All special handling will be charged at Offset's hourly rate.			
PER MINUTE COST		\$1.230	
HOURLY RATE		\$73.600	
MINIMUM CHARGE FOR ORG		\$3.500	
SPECIAL STOCK		\$1.000	
Qualified Products List		\$14.070	
(mailed with contract documents)			

COLOR COPYING SERVICES

PRODUCT/SERVICE	COST	UNIT
Xerox DC 35 Networked Color Copier		
8 1/2 x 11 24# Color Copy paper		
1-999 copies	\$0.368	ea.
1000-1999 copies	\$0.262	ea.
2000 and up copies	\$0.232	ea.
8 1/2 x 14 24# White Color Copy Paper		
1-999 copies	\$0.454	ea.
1000-1999 copies	\$0.408	ea.
2000 and up copies	\$0.363	ea.
11 x 17 24# Color Copy paper		
1-999 copies	\$0.735	ea.
1000-1999 copies	\$0.522	ea.
2000 and up copies	\$0.461	ea.
(See Bindery for collating charges)		
Color Overhead Transparency	\$0.909	ea.
Frame only	\$0.160	ea.
Overhead mounted in frame	\$1.829	ea.
Black/white copies on color copier - for fine photographs		
8 1/2 x 11 Bond	\$0.079	ea.
8 1/2 x 14 Bond	\$0.106	ea.
11 x 17 Bond	\$0.154	ea.
Black/white Overhead Transparency	\$0.590	ea.
Frame only	\$0.160	ea.
Overhead mounted in frame	\$1.449	ea.

COLOR COPYING SERVICES

PRODUCT/SERVICE	COST	UNIT
LARGE FORMAT NETWORKED COLOR PRINTER UP TO 42" WIDE		
3 Square Foot Minimum		
Set up charge	\$3.040	per file
Presentation Paper 25# - Light ink coverage (plans, line work, light ink posters)		
Productivity - fastest speed - good quality	\$0.960	per sq ft
Presentation Paper 28# - Medium ink coverage (posters, small displays)		
Productivity - fastest speed - good quality	\$1.040	per sq ft
Fine - slower speed - better quality	\$1.384	per sq ft
Ultimate - slowest speed - highest quality	\$1.728	per sq ft
Presentation Paper 34# - Heavy ink coverage (large posters, displays)		
Productivity - fastest speed - good quality	\$1.150	per sq ft
Fine - slower speed - better quality	\$1.494	per sq ft
Ultimate - slowest speed - highest quality	\$1.838	per sq ft
Photo Glossy Paper 40# - Bright White		
Fine - slower speed - better quality	\$1.594	per sq ft
Ultimate - slowest speed - highest quality	\$2.028	per sq ft
All special handling will be charged at Photo's hourly rate.		
PER MINUTE COST	\$1.520	
PER HOUR COST	\$91.420	
MINIMUM CHARGE	\$3.500	
SPECIAL HANDLING	\$1.000	

CD ROM DUPLICATION SERVICES

PRODUCT/SERVICE	COST	UNIT
CD DUPLICATION SERVICES		
All orders will include 10 min set-up charge	\$12.300	Min
CD Duplication - No Label	\$1.833	Each
CD Duplication printed w/label on CD - B/W	\$2.440	Each
CD Duplication printed w/label on CD - COLOR	\$2.740	Each
Label Design - Chg time (Est 3 min ea w/furnished picture)	\$3.690	Each
Creating master CD		
Charged by the minute @1.23 (Estimated 15 min)		
CD CASES - Price includes inserting CD		
Paper Sleeve w/viewing window	\$0.274	Each
Slim-line Jewel Case	\$0.374	Each
Regular Jewel Case (Single CD)	\$0.414	Each
Printing/Trimming Case Covers		
Front Cover B/W Printed 1 sided	\$0.080	Each
Front Cover B/W Printed 2 sided	\$0.173	Each
Back Cover B/W Printed 1 sided only (w/sides)	\$0.080	Each
2 Sided Cover Folded in Half to Fit	\$0.111	Each
Front Cover Color Print 1 side (trimmed to size)	\$0.415	Each
Front Cover Color Print 2 side (trimmed to size)	\$0.794	Each
Back Cover Color Printed 1 side (with sides)	\$0.415	Each
Inserting Case Covers		
Front Case Cover Only (Folded or Flat)	\$0.197	Each
Front & Back (w/sides) Full Size Jewel Case Only	\$0.615	Each

WIDE FORMAT BLACK & WHITE ENGINEERING COPIERS

PRODUCT/SERVICE	SIZE	COST	UNIT
8850 XEROX PRINTS			
11 x 17 Paper Prints	11 x 17	Each sht	\$0.222
12 x 18 Paper Prints	12 x 18	Each sht	\$0.238
18 x 24 Paper Prints	18 x 24	Each sht	\$0.376
 Paper Print	 22 x 34 or 24 x 36	 Each sht	 \$0.985
Mylar Print	22 x 34 or 24 x 36	Each sht	\$7.161
Vellum Print	22 x 34 or 24 x 36	Each sht	\$2.532
8850 XEROX PRINTS(sq ft)			
Paper Print	Per sq/ft	Ea Sq Ft	\$0.162
Mylar Print	Per sq/ft	Ea Sq Ft	\$1.196
Vellum Print	Per sq/ft	Ea Sq Ft	\$0.422
SCANNING TO TIFF FILES		Each	\$1.003
Saving files on CD		Each	\$4.000
 All special handling will be charged at Photo's hourly rate.			
PER MINUTE COST		Each	\$1.520
PER HOUR COST		Each	\$91.420
MINIMUM CHARGE		Each	\$3.500
SPECIAL HANDLING		Each	\$1.000

BINDERY SERVICES

PRODUCT/SERVICE	SIZE	COST	UNIT
COLLATING CHARGES			
Loading Pages/Bins 1 - 10	8 1/2 x 11/14	\$4.750	Ea. Run
Loading Pages/Bins 11 - 20	8 1/2 x 11/14	\$9.500	Ea. Run
Loading Pages/Bins 21 - 30	8 1/2 x 11/14	\$14.250	Ea. Run
Loading Pages/Bins 1 - 10	11 x 17	\$7.600	Ea. Run
Loading Pages/Bins 11 - 20	11 x 17	\$12.350	Ea. Run
Loading Pages/Bins 21 - 30	11 x 17	\$17.100	Ea. Run
COLLATING MACHINE TIME	8 1/2 x 11	\$0.019	Each
	8 1/2 x 14	\$0.019	Each
	11 x 17	\$0.038	Each
MARRYING COLLATED STACKS			
Minimum & up to 50 sets			
2 Stacks (31 - 60 shts)	All	\$7.600	minimum
3 Stacks (61 - 90 shts)	All	\$9.500	minimum
4 Stacks (91 - 120 shts)	All	\$11.400	minimum
5 Stacks (121 - 150 shts)	All	\$13.300	minimum
6 Stacks (151 - 180 shts)	All	\$15.200	minimum
7 Stacks (181 - 210 shts)	All	\$17.100	minimum
Over 50 copies/per each 100 sets (use Dec.)			Each 100
2 Stacks (31 - 60 shts)	All	\$9.500	Sets
3 Stacks (61 - 90 shts)	All	\$14.250	Sets
4 Stacks (91 - 120 shts)	All	\$19.000	Sets
5 Stacks (121 - 150 shts)	All	\$23.750	Sets
6 Stacks (151 - 180 shts)	All	\$28.500	Sets
7 Stacks (181 - 210 shts)	All	\$33.250	Sets

BINDERY SERVICES

PRODUCT/SERVICE	SIZE	COST	UNIT
HAND COLLATING		\$0.048	Each
HAND INSERTING		\$0.095	Each
INSERT SPINE, COVER & GUTS		\$1.150	Each
SADDLE STITCHING - MINIMUM CHARGE 100 SETS (Does not include collating)			
Minimum charge under 100	8 1/2 x 11	\$12.460	Minimum
	8 1/2 x 11	\$0.125	Each
Minimum charge under 100	11 x 17	\$14.360	Minimum
Includes staples & folding	11 x 17	\$0.144	Each
Edge Trimming additional	All	\$0.095	Each
WIRE STITCHING			
1 - 3 Staples		\$0.082	Each set
STAPLING - 20 pg. max.		\$0.039	Each Set
PADDING			
Per Pad (50 - 100 shts/pad)		\$0.105	Each Pad
FAN PADDING	ALL SIZES	\$0.001	Each Sht
PAPER DRILLING			
1 - 1000 sheets	ALL SIZES	\$3.800	minimum
over 1000 sheets		\$0.003	Each sht
PAPER FOLDING			
8 1/2 X 11 BY MACHINE			
1 - 1000 sheets	8 1/2 X 11	\$12.350	Minimum
over 1000 sheets		\$0.006	Each sht

BINDERY SERVICES

PRODUCT/SERVICE	SIZE	COST	UNIT
11 X 17/12 X 18 - BY MACHINE			
1 - 1000 sheets	11 X 17 OR	\$15.200	Minimum
over 1000 sheets	12 X 18	\$0.007	Each sht
SINGLE SHEETS - BY HAND	ALL SIZES	\$0.114	Each sht
MULTIPLE SHEET SETS IN HALF - BY HAND	ALL SIZES	\$0.143	Each set
MULTIPLE SHEET SETS IN THIRDS - BY HAND	ALL SIZES	\$0.190	Each sht
LABELING OR TABBING			
Machine Set-up (minimum charge)		\$9.500	Minimum
Labeling - pin fed 1 across		\$0.024	EACH
1 TAB		\$0.019	EACH
2 TABS		\$0.038	EACH
PAPER CUTTING			
2" thick lifts (charged by the minute)	ALL SIZES	\$0.950	per minute
SHRINK WRAPPING			
Minimum of 100 sheets per package	ALL SIZES	\$0.240	Each pkg

BINDERY SERVICES

PRODUCT/SERVICE	SIZE	COST	UNIT
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LAMINATING

Price per sq/ft (6 sq. ft. minimum)

38" Wide - Encapsulated 8 Mil		\$0.710	/sq.ft.
38" Wide - Encapsulated 10 Mil		\$0.820	/sq.ft.
38" Wide - 8 Mil w/Poster Back		\$0.710	/sq.ft.

Laminated material must be trimmed to size after laminating - trimming charged by the minute @ .95/minute

MOUNTING ON FOAMCORE (1/4")

24x36 No Laminating	\$4.100	Sheet
32x40 No Laminating	\$5.630	Sheet
24x36 w/Laminating Matte	\$18.280	Sheet
37x41 w/Laminating Matte	\$34.500	Sheet
36x48 No Laminating	\$24.650	Sheet
36x48 w/Laminating	\$37.200	Sheet

BOOK BINDING

19-RING BOOK BINDING - BLACK

5/16" (40 Shts)	\$0.725	Each
3/8" (55 shts)	\$0.735	Each
7/16" (70 shts)	\$0.755	Each
1/2" (90 shts)	\$0.765	Each
9/16" (100 shts)	\$0.965	Each
5/8" (120 shts)	\$1.375	Each
3/4" (150 shts)	\$1.405	Each
7/8" (170 shts)	\$1.910	Each
1" (200 shts)	\$1.960	Each
1 1/4" (230 shts)	\$2.170	Each
1 1/2" (290 shts)	\$2.570	Each
1 3/4" (360 shts)	\$2.705	Each

BINDERY SERVICES

PRODUCT/SERVICE		SIZE	COST	UNIT
2"	(420 shts)		\$3.270	Each

BINDERY SERVICES

PRODUCT/SERVICE	SIZE	COST	UNIT
COIL BINDING - BLACK			
6 MM (30 shts)		\$1.000	Each
8 MM (55 shts)		\$1.012	Each
9 MM (75 shts)		\$1.024	Each
10 MM (90 shts)		\$1.269	Each
12 MM (105 shts)		\$1.285	Each
14 MM (120 shts)		\$1.536	Each
16 MM (140 shts)		\$1.572	Each
18 MM (160 shts)		\$2.066	Each
20 MM (180 shts)		\$2.595	Each
22 MM (200 shts)		\$2.623	Each
25 MM (220 shts)		\$3.160	Each
26 MM (250 shts)		\$3.160	Each
28 MM (250 shts)		\$4.130	Each
32MM (300 shts)		\$5.850	Each
TAPE BINDING - BLACK			
11" Black Narrow Strips - 3 shts - 1/2"	Narrow	\$0.508	Each
11" Black Medium Strips - 1/2" - 1"	Medium	\$0.615	Each
11" Black Wide Strips - 1" - 1 1/2"	Wide	\$0.773	Each
8 1/2" Black Narrow Strips 3 shts - 1/2"	Narrow	\$0.528	Each

COLORED 19-RING, COIL AND TAPE BINDING OPTIONS ARE AVAILABLE BY SPECIAL ORDER
 -- PLEASE ALLOW 7-10 WORKING DAYS FOR DELIVERY

3-RING BINDERS, FROM 1/2-INCH TO 5-INCH, ARE AVAILABLE UPON REQUEST

BINDERY SERVICES

PRODUCT/SERVICE	SIZE	COST	UNIT
Clear Plastic Covers	8 1/2 x 11	\$0.210	Each
Blue Manuscript Cover Stock	per set of 50	\$2.500	Ea Set

All special handling will be charged at Bindery's hourly rate.

PER MINUTE COST	\$0.950
PER HOUR COST	\$56.690
MINIMUM CHARGE PER ORG	\$3.500
SPECIAL CHARGES	\$1.000

PHOTOGRAPHIC SERVICES

PRODUCT/SERVICE	SIZE	UNIT	COST
DIGITAL WORK			
Slides scanned to digital image		Per Slide	\$4.560
Film Negatives scanned to digital image		Per Neg	\$3.040
Color Scanning - up to 36" wide		Each	\$4.560
CD's		Each	\$4.000
ZIP DISK w/ DIGITAL PICTURES		Each	\$13.760
Color Correction and special requests will be charged @ \$91.42 hour			
DIGITAL ID PHOTO		Each	\$8.316
Includes time and color copy print			
LARGE CAMERA			
Line Clear Film	8 x 10	Each	\$14.570
	11 x 14	Each	\$18.275
	12 x 18	Each	\$19.115
	16 x 20	Each	\$23.240
	20 x 24	Each	\$26.060
	24 x 30	Each	\$34.510
Additional charge for halftone	ea.	Each	\$15.200
Continous Tone Copy	4 x 5	Each	\$20.630
Film	8 x 10	Each	\$23.015
Color Negative/Transparencies	4 x 5	Each	\$13.305
(1/2 hr. set-up charge will be added)	8 x 10	Each	\$20.225
VACUUM FRAME			
Film Positive Matte Contact	Sq. Ft.	Ea. Sq Ft.	\$4.710
Film Positive Matte Direct	Sq. Ft.	Ea. Sq Ft.	\$4.740
Film Positive/Clear Negative	Sq. Ft.	Ea. Sq Ft.	\$4.620
Film Positive Clear Direct	Sq. Ft.	Ea. Sq Ft.	\$5.835
Contact Paper Print	Sq. Ft.	Ea. Sq Ft.	\$3.510

PHOTOGRAPHIC SERVICES

PRODUCT/SERVICE	SIZE	UNIT	COST
BLACK & WHITE			
BLACK & WHITE FILM			
Film Only		Per Roll	\$4.275
BLACK & WHITE PROCESSING			
Black/White Roll Film		Per Roll	\$16.720
Film Sheets	4 x 5	Each	\$13.680
	8 x 10	Each	\$13.680
BLACK & WHITE ENLARGEMENTS OR CONTACT PRINTS			
Matte/Glossy	4 x 5	Each	\$8.200
Black & White	5 x 7	Each	\$8.200
	8 x 10	Each	\$8.200
	11 x 14	Each	\$9.725
	16 x 20	Each	\$13.790
	20 x 24	Each	\$14.360
Proof Sheet	8 x 10	Each	\$8.200
COLOR PRINTS/PROCESSING			
COLOR NEGATIVE FILM			
Film Only	24 Exp	Each	\$7.485
Film Sheet (4 x 5 Neg)	4 x 5	Each	\$2.250
COLOR FILM PROCESSING			
Color Negative Film		Per Roll	\$33.440
Multiple Rolls per Repro Request			
2 Rolls		Per Roll	\$30.400
3 Rolls		Per Roll	\$20.267
4 Rolls		Per Roll	\$15.200
5 Rolls		Per Roll	\$12.160
Film Sheets			
4 x 5		Each	\$28.880

PHOTOGRAPHIC SERVICES

PRODUCT/SERVICE	SIZE	UNIT	COST
COLOR PRINTS (4 X 5 ONLY)			
(4 x 5 prints are sent out for developing and printing.)			
35mm/12 Exposure		Per Roll	\$25.085
35mm/24 Exposure		Per Roll	\$31.310
35mm/36 Exposure		Per Roll	\$37.535
35mm/Prints Only		Each	\$1.754
Duplicate 4 x 5 of same rolls printed at same time		Each	\$0.510
COLOR ENLARGEMENTS			
	5 x 7	Each	\$6.650
(Minimum of 1 color balance will be charged per order)	8 x 10	Each	\$11.210
	11 x 14	Each	\$13.315
	16 x 20	Each	\$17.435
	20 x 24	Each	\$21.555
COLOR BALANCING		Each	\$30.400
COLOR PROOF SHEET	8 x 10	Each	\$15.725

PHOTOGRAPHIC SERVICES

PRODUCT/SERVICE	SIZE	UNIT	COST
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SLIDE FILM/PROCESSING

COLOR SLIDES - DUPLICATE SLIDES OR HARD COPY TO SLIDES

Slide Copy Film Only:	12 exp	Per roll	\$1.950
	24 exp	Per roll	\$3.750
Charges will include Film, Shooting, Time* and Processing charges.	36 exp	Per roll	\$4.850

SLIDE FILM PROCESSING

1 Roll	Per roll	\$38.000
Multiple Rolls per Printing Request		
2 Rolls	Per roll	\$32.500
3 Rolls	Per roll	\$21.667
4 Rolls	Per roll	\$16.250
5 Rolls	Per roll	\$13.000

*Shooting Time @ 1.52 minute

SLIDE MOUNTING	Each	\$0.162
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All special handling will be charged at Photo's hourly rate.

PER MINUTE COST	\$1.520
PER HOUR COST	\$91.420

MINIMUM CHARGE	\$3.500
SPECIAL HANDLING	\$1.000